



Employment Advertisement

POSTED: November 13, 2017

Client Services Representative

Begin your career now with Employee Benefit Systems!

Employee Benefit Systems is seeking a highly proficient and organized individual to fill a client services representative position. This position is responsible for the monthly billing and enrollment of our member clients. A high degree of mathematical interest and aptitude, detail orientation, and prior working knowledge of spreadsheet software are all essential for this job. The successful applicant will be a quick learner, have good problem-solving abilities, and will be a customer service expert! Prior accounting and benefit administration experience and education is preferred but not required.

This full-time position qualifies for a generous benefits package including competitive salary, health, dental, and vision insurance, eligibility for 401k and ESOP retirement plans, plus much more.

Applicants interested in working for a customer and community-focused employer should complete our employment application at <http://www.tworiversbank.com/careers.html>

In addition to the application, you may also submit your resume to:
employment@tworiversfinancialgroup.com

Employee Benefit Systems is a proud member of Two Rivers Financial Group

Two Rivers Financial Group is an Equal Opportunity Employer of women, minorities, protected veterans and individuals with disabilities.