



Employment Advertisement

POSTED: August 13, 2015

Benefits Specialist – Burlington, Iowa

Employee Benefit Systems is seeking a highly proficient individual to fill a full-time *Benefits Specialist* position. The Benefit Specialist oversees the vendor/client relationship and is the liaison between the broker, the client and Employee Benefit Systems. The individual will market new business according to the client and insurance agent's requests; will respond to changing needs and industry trends, will have responsibilities to conduct meetings and speak publically at open enrollment, client planning, and management meetings. The individual will assist in the marketing of new business, analyzing plan designs and formulating a strategy to meet the customer's needs. Candidates should have a thorough understanding of all aspects associated with a client's benefit plan to include plan language, plan documents, ERISA, DOL, HHS, ACA, IRS regulatory requirements, and a basic understanding of medical claims and ICD-9/ICD-10.

Requirements include a Bachelor's degree from an accredited college or university or equivalent relevant prior work experience. Experience in TPA industry, with proven success in achieving productivity, accuracy, profitability and growth goals highly desired. Broad based business knowledge with emphasis on TPA regulations, IRS, DOL, HHS, HIPAA, HITECH, ERISA and other fiduciary responsibilities preferred.

Career-minded applicants who are interested in working with a customer and community-focused employer should send their resume and a completed application (download at: www.tworiversfinancialgroup.com) to: employment@tworiversins.com

Employee Benefit Systems
Attn: Human Resources
214 N. Main Street
Burlington, IA 52601

*Employee Benefit Systems is an Equal Opportunity Employer
of women, minorities, protected veterans and individuals with disabilities.*